

DRAFT Core Strategy Group Minutes
Monday 9 June 2014
Wantsum Room Sessions House

Meeting	Core Strategy Group		
Date & Time:	9 June 2014 2.00pm	Minutes By:	Pam McConnell KCC Social Care Health & Wellbeing Directorate – Commissioned Services
Meeting Place:	Wantsum Room Sessions House	Job Title:	Senior Administration Officer
Present:			
Diane Wright	DiW	KCC – Head of Commissioned Services Social Care Health & Wellbeing (Chair)	
Melanie Anthony	MA	KCC – Social Care Health & Wellbeing Commissioned Services	
John Roach	JR	KCC – Social Care Health & Wellbeing Commissioned Services	
Jo Punis	JP	Representing Amber Christou, Swale Borough Council	
Gary Peskett	GP	Canterbury City Council	
Adrian Hammond	AH	Shepway District Council	
Ashley Stacey	AS	Thanet District Council	
Satnam Kaur	SK	Tonbridge & Malling Borough Council	
Jane Ellis	JE	Sevenoaks District Council	
Jane Rogers	JaR	Representing Kevin Hetherington, Tunbridge Wells Borough Council	
Howard Cohn	HC	Kent, Surrey & Sussex Community Rehabilitation Company (KSS CRC)	
Neil Coles	NC	Maidstone Borough Council	
Present for part of the meeting*			
Apologies:			
Tracey Kerly		Ashford Borough Council	
Amber Christou		Swale Borough Council	
Christy Holden		KCC - Families & Social Care Contracting	
Paul Whitfield		Dover District Council	
Kevin Hetherington		Tunbridge Wells Borough Council	
Michelle Goldsmith		KCC – Finance Business Partner	
Alison Haines		Dartford Borough Council	

Item No	Details of the Item/decisions taken	CSG Member responsible for action
1 & 2.	Apologies & Introductions The group introduced themselves and apologies were noted.	
3.	Minutes of meeting 27 February 2014 The minutes were agreed as an accurate account	
4.	Actions and Matters Arising	
4.1	Actions: Actions 1 – 4 were noted as completed Action 5 – regarding contractual information number of units is broken down into client groups will follow with minutes. Action 1 Action 6 – quantitative data from the needs analysis on current and projected need to be sent out with minutes. Action 2	MA/PM MA/PM
4.2	Hostel Plus – Interesting project with the final analysis and outcomes to be sent out with the minutes. Action 3	MA/PM
4.3	Matters arising – proposals for one off pilots The Chair opened the discussion by explaining that the proposals put forward would require a full briefing for the Commissioning Body and highlighting that not all would be approved. The proposals discussed were: 1. Entrenched Rough Sleepers <ul style="list-style-type: none"> ○ high intensive service ○ 1:1 Keyworking – ‘hand holding/personalised’ ○ Incentivisation and support to private landlords ○ Stepping stone service getting clients tenancy ready ○ 2 pronged with small group accommodation ○ Engagement with Housing associations – what support do they need/ Actions: <ul style="list-style-type: none"> • GP and AH to raise the proposal at the East Kent Housing Group. Action 4a • HC to assist with gathering data from Probation. Action 4b • CSG members to provide fresh data to evidence the identified need. Action 4c 2. Continuation of a Winter shelter scheme across Kent 3. Mental Health access to emergency accommodation <ul style="list-style-type: none"> ○ Access options available ○ One stop shop detailing where housing vacancies are ○ Dual diagnosis Action JE to send details of client that had been referred for floating support for MA to investigate the length of time taken to accept	GP/AH HC All

	<p>referral. Action 5</p> <p>4. Young people</p> <ul style="list-style-type: none"> ○ More involvement with CAHMs ○ Asylum Seekers <p>Action: All to forward information to show case the type of service required. Action 6</p> <p>The group were reassured that Commissioning Officers responsible for the different client cohorts would be contacting CSG members requesting information on access to services and demand as that area of provision comes up for recommissioning.</p>	<p>JE/MA</p> <p>All</p>
5.	<p>Commissioning Plan: Offender Service</p> <p>The above paper gave the group an overview of the commissioning an integrated offender service in Kent.</p> <p>The group welcomed and approved the paper's presentation to the commissioning body with the following adjustments:</p> <ul style="list-style-type: none"> • inclusion of employability skills to the outcomes • Breakdown in the contract values for specialist services and floating support • Change of title as this service is for current offenders either, serving community sentences or those on parole rather than those who have completed their sentence. <p>Action: JR to amend the paper. Action 7</p>	<p>JR</p>
6.	<p>Performance</p> <p>The above paper provided detailed the performance management of the Supporting People services, with both KPI targets being exceeded in Quarter 4 2013/14.</p> <p>In agreeing for the paper to be presented to the Commissioning Body the group were assured that as services are recommissioned long-term outcomes will be included within all service specifications and will be recorded.</p>	
7. 7.1	<p>Any Other Business</p> <p>Commissioning Body – would it continue? The Chair explained that the new commissioning body chair would be Cabinet Member Chris Smith with the lead officer Mark Lobban who will be doing a presentation on facing the Challenge at the next meeting.</p>	

Action List

Action Number	Action and by whom	By when
1	Actions from previous minutes Action 5 – regarding contractual information number of units is broken down into client groups will follow with minutes.	Asap
2	Action 6 – quantitative data from the needs analysis on current and projected need to be sent out with minutes.	Asap
3	Hostel Plus – Interesting project with the final analysis and outcomes to be sent out with the minutes.	Asap
4a	Matters arising Entrenched homeless service GP and AH to raise the proposal at the East Kent Housing Group.	End of June
4b	HC to assist with gathering data from Probation.	End of June
4c	CSG members to provide fresh data to evidence the identified need	Asap
5	Matters arising Mental Health access to emergency accommodation JE to send details of client that had been referred for floating support for MA to investigate the length of time taken to accept referral	Asap
6	Matters arising Young people All to forward information to show case the type of service required	Endo of June
7	Commissioning Plan Offender Service JR to amend the paper with: <ul style="list-style-type: none"> • inclusion of employability skills to the outcomes • Breakdown in the contract values for specialist services and floating support • Change of title as this service is for current offenders either, serving community sentences or those on parole rather than those who have completed their sentence. 	22 July

Dates of Future meetings

1 September 2014 2.00pm – 4.00pm Swale Room 1, Sessions House

11 December 2014 2.00pm – 4.00pm Swale Room 1, Sessions House